
A REGULAR MEETING OF THE COUNTY COMMISSION OF KANAWHA COUNTY, WEST VIRGINIA, WAS HELD ON THE 20TH DAY OF MARCH 2008, IN THE COURTROOM OF THE COUNTY COMMISSION LOCATED IN THE KANAWHA COUNTY COURTHOUSE IN CHARLESTON, WEST VIRGINIA, BEGINNING AT 5:00 PM. COMPLETE AUDIO IS AVAILABLE IN THE COMMISSION OFFICE.

THE FOLLOWING MEMBERS WERE PRESENT:

W. KENT CARPER, PRESIDENT
HENRY C. SHORES, COMMISSIONER
DAVE HARDY, COMMISSIONER

<table>
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<tr>
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<tr>
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</tr>
</tbody>
</table>
Salary Increase – Jennifer Herrald, Commission, Grant Coordinator/Executive Assistant to the County Manager, from $55,000 to $57,750, effective July 1, 2008 (supersedes 3% across the board pay increase)

Salary Increase – Elaine Connett, Commission Receptionist, from $32,651 to $35,000, effective July 1, 2008 (supersedes 3% across the board pay increase)

Salary Increase – Joanna Keller, Commission, Administrative Assistant, from $31,500 to $35,000, effective July 1, 2008 (supersedes 3% across the board pay increase)

Salary Increase – Amy King, Commission, Administrative Assistant, from $37,698 to $40,226, effective July 1, 2008 (supersedes 3% across the board pay increase)

Salary Increase – Leslie Downey, Commission, Administrative Assistant, from $40,226 to $47,000, effective July 1, 2008 (supersedes 3% across the board pay increase)

Salary Increase – Rachelle Morrison, Commission, Administrative Assistant, from $45,011 to $47,000, effective July 1, 2008 (supersedes 3% across the board pay increase)

Salary Increase – Susan Dunn, Commission, Administrative Assistant, from $45,011 to $47,000, effective July 1, 2008 (supersedes 3% across the board pay increase)

Salary Increase – Andrew Gunnoe, Commission, Planning Department, Deputy Planning Director, from $49,000 to $51,500, effective July 1, 2008 (supersedes 3% across the board pay increase)

Salary Increase – Carrie Clendening, Commission, Planning Department, Administrative Assistant, from $27,500 to $35,000, effective July 1, 2008 (supersedes 3% across the board pay increase)

Salary Increase – Catherine Hackney, Commission, Fiduciary Department, Deputy Fiduciary Supervisor, from $37,698 to $40,226, effective July 1, 2008 (supersedes 3% across the board pay increase)

Salary Increase – Jerie Whitehead, Commission, Purchasing Director, from $55,000 to $60,000, effective July 1, 2008 (supersedes 3% across the board pay increase)

Salary Increase – Dennis Wyer, Commission, IT Supervisor, from $55,000 to $57,750, effective July 1, 2008 (supersedes 3% across the board pay increase)

Salary Increase – Greg Jones, Commission, IT Department, from $35,020 to $36,771, effective July 1, 2008 (supersedes 3% across the board pay increase)
Salary Increase – Charles Grishaber, Commission, Maintenance Supervisor, from $38,000 to $42,000, effective July 1, 2008 (supersedes 3% across the board pay increase)

Election Officials – List of Poll Workers for the Primary Election – May 13, 2008

Appointment of Emergency Ballot Commissioners for the Primary Election of May 13, 2008

Order authorizing and approving the Manual Journal Entries as set forth in 3/11/2008 Memorandum from Kim Lutz, Director of Accounting

Order approving the Budget for the Kanawha County Commission (General County) for the fiscal year ending June 30, 2009, in the amount of Forty-Four Million, One Hundred Fifty-Four Thousand, Three Hundred Seventy-Seven Dollars ($44,154,377)

Order approving the Budget for the Kanawha County Commission (Coal Severance) for the fiscal Year ending June 30, 2009, in the amount of One Million Three Hundred Ninety Thousand Five Hundred Dollars ($1,390,500)

Order authorizing the President of the Kanawha County Commission to execute an Agreement between the Division of Culture and History for and on behalf of Archives and History for and on behalf of Records Management and Preservation Board and the Kanawha County Commission in acceptance of a $10,000 Records Management and Preservation Grant

Order authorizing the Clerk of the County Commission to issue a check from the General County FUND #001-401.00-5-68.00 in the amount of one Hundred Thousand Dollars ($100,000.00) to Kanawha County Parks and Recreation, for repairs to the Shawnee Park Pool, pending State Budget Revision #17

Order accepting the Annual Audit of the County’s Records, as performed and presented by representatives of Gibbons & Kawash, CPA’s for the Fiscal Year 2006-2007, and permitting the duly elected Commissioners of the County Commission to sign the Audit Representation Letter, as attached hereto

Order authorizing the Clerk of the County Commission to issue a check from General County #001-704.00-2-30.00 in the amount of Nine Hundred Sixty-Two Thousand Eight Hundred Seventy Dollars and Fifty Cents ($962,870.50) (WV Regional Jail Authority 2007-08 payments for November 2007, $312,776.50, December 2007, $319,566.50, and January 2008, $330,527.50)

Order approving overtime for Kanawha County Commission employees for pay period ending March 31, 2008, for hours worked in the pay period of February 25, 2008, through March 9, 2008
3-20-08 2008-171 Upper Frame Phase II Water Line Extension Project, Small Cities block Grant – Order authorizing the President of the County Commission to sign two letters and financial report and to authorize the Clerk of the County Commission to issue a warrant out of the Upper Frame Phase II Water Line Extension Project Account – Drawdown #1

3-20-08 2008-172 Order authorizing the President of the Kanawha County Commission to execute a Fiscal Year 2009 Community Corrections Grant Application for the Kanawha County Day Report Center and Kanawha County Drug Court

3-20-08 2008-173 Authorization for the President of the Kanawha County Commission to sign a Certificate of Title for a Vehicle declared surplus property by the Kanawha County Sheriff’s Department (2002 Ford Crown Victoria VIN 2FAFP71W12X125228) to Kanawha County Parks and Recreation Commission

3-20-08 2008-174 Authorization for the Clerk of the County Commission to Issue a Check from the Public Safety Levy Grant Fund, Line Item # 029-711.00-800-5-68.00 in the amount of Twenty Thousand Dollars ($20,000) to the Kanawha County Mutual Aide/Public Safety EXPO

3-20-08 2008-175 Demolition Order – In the matter of the property owned by Citibank, as Trustee under the Pooling and Servicing Agreement dated as of November 30, 2001-I, secured by Edythe E. Rife (Tax Map 3A, Parcel 167.1, Jefferson District)

3-20-08 2008-176 Demolition Order – In the matter of the property owned by Spiros Mitas (Tax Map 35, Parcel 101 and 100, Union District)

3-20-08 2008-177 Demolition Order – In the matter of the property owned by Timothy G. Forrester and Terri Lynn Forrester, secured by The Huntington National Bank, and ROJO, Inc. (Tax Purchaser) (Tax Map 3A, Parcel 167, Jefferson District)

3-20-08 2008-178 Demolition Order – In the matter of the property owned by Thelma Booker and Eldridge booker, or their heirs and beneficiaries (Tax Map 3E, Parcel 148, Jefferson District)

3-20-08 2008-179 Demolition Order – In the matter of the property owned by Nina M. Thomas and Clarence R. Thomas, secured by Principal Mutual Life Insurance Co. (Tax Map 10C, Parcel 9, Malden District)

3-20-08 2008-180 Demolition Order – In the matter of the property owned by Freda Moore Stapleton, Charles H. Moore and Katherine Moore, Francis Moore Care and Jesse Carte, Harry H. Moore and Sue Ann Moore (Tax Map 50A, Parcel 153, Cabin Creek District)

3-20-08 2008-181 Demolition Order – In the matter of the property owned by Chase Manhattan Bank f/k/a Chemical Bank as Trustee, and 200 Piedmont, LLC (Tax Purchaser) (Tax Map 44K, Parcel 33, Cabin Creek District)

3-20-08 2008-182 Demolition Order – In the matter of the property owned by James W. Turner and Mary H. Turner (Tax Map 39A, Parcel 71, Cabin Creek District)
3-20-08  2008-183 Change of Employment Status - Melissa Dawn Medley, Deputy Clerk, from part-time employment to full-time employment, $19,000.00 per year, effective March 21, 2008

3-20-08  2008-184 Authorization for the President of the Kanawha County Commission to sign a Contract between the Kanawha County Commission and Elco Mechanical Contractors for mechanical modifications to the building located at 900 Christopher Street, Charleston, West Virginia

3-20-08  2008-185 Order Confirming and Approving Orders in Excess of $4,999.99 to be issued by the Kanawha County Commission Purchasing Department

3-20-08  2008-186 Order Confirming and Approving Orders in Excess of $4,999.99 to be issued by the Kanawha County Commission Purchasing Department, contingent upon the approval and posting of a pending Fiscal Year 2007-2008 Budget Revision (Elco Mechanical)

Orders NOT on Agenda but processed/approved at 3/20/08 Commission Meeting:
3-20-08  2008-187 Board of Review and Equalization Hearing for Bayer CropScience and Bayer MaterialScience

3-20-08  2008-188 Resolution – Proclaiming April 6-12, 2008 as Kanawha County Week

3-20-08  2008-189 Parking Garage discussion – Authorization for the President to sign an Agreement between the Kanawha County Commission and N Visions Architects for Architectural and Engineering Services for the Kanawha County Parking Structure Restoration Services

3-20-08  2008-190 Demolition Order – In the matter of the property owned by the Pacific West Group, Inc., secured by V.I.P. Trust Company (Tax Map 49C, Parcel 4, Cabin Creek District)

Minutes approved/processed at 3/2/08 Commission Meeting:
Approval of Commission Meeting Minutes of March 6, 2008

Employment Change of Status approved/processed at 3/20/08 Commission Meeting:
Change of Employment Status – Amy King from Purchasing Clerk, Commission, Purchasing Department to Administrative Assistant to the Deputy County Manager/Comptroller, Commission Office, effective March 21, 2008

Change of Employment Status/Salary Increase – Chris Withrow, Commission, from Assistant Maintenance Supervisor, Maintenance Department to Field Deputy, Planning Department, $40,000.00 per year, effective April 1, 2008

Change of Employment Status - Melissa Dawn Medley, County Clerk’s Office, Deputy Clerk, from part-time employment to full-time employment, $19,000.00 per year, effective March 21, 2008
Letters of Intent approved/processed at 3/20/08 Commission Meeting:
Country Club Chrysler, Plymouth, Dodge, $297,420.00 (15 2008 Dodge Chargers, black with spotlight installed and wheel covers, Sheriff's Law Enforcement Division)

St. Albans Fire Department, $100,000.00, Public Safety Levy Fund, (July 1, 2008, through December 31, 2008 – providing matching funds for St. Albans, Nitro, South Charleston, and Dunbar Fire Departments to purchase Video Conferencing System for training – contingent upon the Departments raising an additional $100,000.00 for project)

Tornado Volunteer Fire Department, $5,500.00, Public Safety Levy Fund (Provide funding for a rescue boat trailer and motor for the West Virginia Rescue Team – joint project between Tornado Volunteer Fire Department and Kanawha County Parks and Recreation Police)

Charleston Police Department, $52,310.00, Public Safety Levy Fund (Provide funds for the purchase of Mobile Data Terminals for the Traffic Division)

Charleston Fire Department, $25,000.00, Public Safety Levy Fund (Provide matching funds for Interoperable Radio Project)

Budget Revisions approved/processed at 3/20/08 Commission Meeting:
1. F.Y. 2007-2008 GENERAL FUND BUDGET REVISION #17
2. F.Y. 2007-2008 FEDERAL GRANT LINE ITEM BUDGET REVISION
3. F.Y. 2007-2008 CAPITAL FUND LINE ITEM BUDGET REVISION

Check Register/Supplementals approved/processed at 3/20/08 Commission Meeting:
Supplemental voucher, KC Mutual Aide/Public Safety Expo, $5,000.00 (Registration and training for all Sheriff’s Department employees for 2008 WV Safety Expo)

Supplemental voucher, Kanawha County Mutual Aide/Public Safety EXPO, $20,000.00 (from Public Safety Grant Fund)

Supplemental voucher, Travelers, $177,164.25 (Commercial insurance policy #GP06301643 for period 7/1/07 to 7/1/08, replaces PO SO80665 approved at 8/23/97 meeting – due 4/1/08)

Check Register/Supplementals NOT on Agenda but approved/processed at 3/20/08 Commission Meeting:
Supplemental/emergency check for City of Charleston Municipal Fees, $11.56 (sewer fees, Courthouse) – this is to be approved tonight due to turnaround required for payment – there will be a penalty assessed if not signed/approved tonight

Supplemental/emergency check for Stageline Mobile Stage, Inc., $132,944.00 (Parks and Recreation, Commission Contribution)
Pledge of Allegiance – Commissioner Shores

Moment of Silence and Recognition

Approval of Commission Meeting Minutes of March 6, 2008

Commissioner Shores moved for approval of the Minutes from March 6, 2008. Commissioner Hardy seconded. Motion carried.

CHANGE OF EMPLOYMENT STATUS

COMMISSION OFFICE

Change of Employment Status – Amy King from Purchasing Clerk, Purchasing Department to Administrative Assistant to the Deputy County Manager/Comptroller, Commission Office, effective March 21, 2008

Commissioner Carper moved for approval of the Change of Employment Status for Amy King. Commissioner Shores seconded. Commissioner Hardy voted NO. Motion carried.

Change of Employment Status/Salary Increase – Chris Withrow from Assistant Maintenance Supervisor, Maintenance Department to Field Deputy, Planning Department, $40,000.00 per year, effective April 1, 2008

Commissioner Carper moved for approval of the Change of Employment Status for Chris Withrow. Commissioner Shores seconded. Commissioner Hardy voted NO. Motion carried.

COUNTY CLERK’S OFFICE

Change of Employment Status - Melissa Dawn Medley, Deputy Clerk, from part-time employment to full-time employment, $19,000.00 per year, effective March 21, 2008

Commissioner Carper moved for approval of the Change of Employment Status for Melissa Dawn Medley. Commissioner Shores seconded. Motion carried.

AGENDA ITEMS

Discussions regarding, but not limited to, approval of the 2008-09 Budgets for the General County and Coal Severance Funds

Commissioner Hardy moved to amend the budget to add $35,000.00 into the County Clerk’s Budget. Commissioner Shores seconded. Motion carried.

The Commission agreed to vote on the 17 pay raises separately.

Commissioner Carper moved for approval of the budget with an amendment. Commissioner Shores seconded. Motion carried.
COMMISSIONER’S REPORT/AGENDA SETTING

Discussion regarding funding request received from Pratt Elementary School in the amount of $53,135 to re-supply the Physical Education Department and renovate the playground

Commissioner Hardy moved to remove the moratorium. Commissioner Shores seconded. Motion carried.

Commissioner Carper moved to lift the Commission’s policy for funding requests for projects involving the Kanawha County Board of Education.

Commissioner Hardy stated that he believes the Commission’s intent was to have the Board of Education match the funds from the Commission. Pratt Elementary would fall under Coal Severance.

Jennifer Dawson represented Pratt Elementary. Ms. Dawson stated that this money will cover a play structure, rubber ground cover, and Physical Education equipment.

Funding of this project will require that the park be open to the public.

Commissioner Carper moved to pay out $53,700 of Coal Severance money. Commissioner Hardy seconded. Motion carried.

A letter of intent will be sent to the Board of Education letting them know funds are available.

Discussion regarding funding request received from Cedar Grove Community School in the amount of $10,000 for paving of Tennis Court – Cedar Grove Community School

Cedar Grove Middle School Principal, Joe McQuerrey stated that the school has obtained $15,000.00 in Community Participation Grants. The total cost of the project will be $25,000.00.

Commissioner Shores moved to pay out $10,000.00 from Coal Severance. Commissioner Hardy seconded.

AGENDA ITEMS

Discussion regarding, but not limited to, disposition and acceptance of the Independent Audit as conducted by Gibbons & Kawash, CPA’s for the fiscal year ended June 30, 2007

John Galloway briefly went over the results of the audit. Mr. Galloway stated that some activity from the County Clerk’s Office should be tweaked, this includes minor improvements on how they collect information and store records. There were seven findings, areas of improving. Also, the Federal Grants were audited and all of the requirements were met. This audit cost $52,000.00

Commissioner Carper moved to approve and accept the audit. Commissioner Hardy seconded. Motion carried.

Commissioner Carper requested that the renewal of the Independent Auditor’s Contract be placed on the April 10, 2008 Agenda.
Discussion regarding, but not limited to, execution of the 2006-07 Audit Representation Letter by officials so identified by the County’s independent auditors – Gibbons & Kawash, CPA’s

All Elected Officials have reviewed the Management Representation Letter. This is the final document to be signed in order to issue the final audit report.

Discussion regarding the 2008-2009 funding request from the Charleston Area Alliance totaling $150,000.00 including, but not limited to, decision of funds previously allocated to 25045 A New Clendenin

Matt Ballard, Director of Charleston Area Alliance, stated that there is $293,000.00 in their general account and $1,500,000.00 of restricted money. The restricted money will be used for building renovations and land to attract new businesses.

Jack Rossi stated that there is room for comprise. The Board has not voted on this matter. Charleston Area Alliance requested that the Commission increase their funding from $125,000.00 to $150,000.00

Commissioner Hardy moved that the Commission place $150,000.00 worth of funding in the 2008-2009 budget. Commissioner Shores seconded. Motion carried.

Commissioner Carper suggested that Charleston Area Alliance show the Commission a project and they will consider it. Commission Hardy did not agree with this approach.

Jack Rossi stated that Charleston Area Alliance previously authored a $149,000.00 grant for Clendenin. Mr. Rossi stated that the Board believes if they fund one community center then it will open up the gates from others. Mr. Rossi stated that he would go back to the Board and discuss a comprise.

Virginia King stated that they did not have the resources to get the Red Carpet Tour organized in 2007. The Economic Development Committee voted not to do the Red Carpet Tour in 2007.

Discussion and approval of Election Officials, Poll Workers for the Primary Election – May 13, 2008

The Executive Committee has approved the poll workers for the Primary Election.

Commissioner Carper moved to approve Election Officials, Poll Workers, for the Primary Election on May 13, 2008. Commissioner Shores seconded. Motion carried.

Discussion and confirmation of handling of Canvass for Primary Election to include, but not be limited to, meeting as Board of Canvassers on May 16, 2008, and recessing to reconvene on Monday, May 19, 2008, to handle canvass

The Commissioners agreed on the above dates.

Update regarding deadline for April 1, 2008, letters to election officials

The County Clerk will notify the Poll Workers of their appointment.
Discussion and confirmation of certification of Primary Election to be held Thursday, May 22, 2008, at 6:30 p.m., or as soon thereafter as the same may be heard

The Commission will certify the Primary Election on Thursday, May 22, 2008 at 6:30 p.m.

Discussion regarding Cell Tower Ordinance administered by the Kanawha County Planning Department to include discussion regarding potential changes to the Ordinance as recommended by the Planning Department and Planning Commission

Deputy Planning Director, Andrew Gunnoe reported that the Planning Department has reviewed the ordinances of the surrounding areas. Mr. Gunnoe stated that the Planning Director of the City of Charleston has reviewed Kanawha County’s ordinance and thought it was strong.

John Golden with Verizon stated that he feels like the ordinance addresses some of the concerns with co-location. He stated that there is an economic benefit for them to co-locate and their first look is to co-locate.

Real Estate Manager for Verizon stated what stops them from co-locating are lack of sites, ground space, and tower capacity.

Kanawha County’s Wireless Communication Ordinance does not allow the consideration of community impact.

Commissioner Carper suggested that the Planning Department explore modifying the Ordinance.

COMMISSIONER’S REPORT/AGENDA SETTING

Discussion regarding funding request received from Prestera Center for Mental Health Services in the amount of $20,000 for allocation from the mental hygiene process to the PI Shelter East

This is in the 2008-2009 budget. Prestera Center requested a transition of funds that have been used previously to go to another project.

AGENDA ITEMS

Update regarding Derrick’s Creek Water Project

Commissioner Carper stated that the Guthrie and Frame water projects are under construction. In regards to Derricks, there has been a commitment of $150,000.00 from the State, but there has been issue with the funding. Commissioner Carper stated that Representative Shelly Moore Capito has contacted him on funding the $183,500.00 shortfall for this project.

Commissioner Shores moved for the Derricks Creek Water Project to be submitted to the Infrastructure Council. Commissioner Carper seconded. Motion carried.

Status to repairs on parking garage

Commissioner Carper move to execute the RFP. Commissioner Shores seconded. Motion carried.
PUBLIC COMMENT

COUNTY MANAGER’S REPORT

Grant Coordinator, Jennifer Herrald requested to attend out of County training April 23-25 2008 in Washington D.C. the cost would be $1,600.00 funded out of Day Report.

NEW BUSINESS

COUNTY ATTORNEY’S REPORT

Commissioner Carper moved for approval of the County Attorney’s additional order. Commissioner Shores seconded. Motion carried.

STAFF REPORTS

FIDUCIARY

Commissioner Hardy moved for approval of all Fiduciary Orders. Commissioner Shores seconded. Motion carried.

Order Confirming and Ratifying Supervisor’s Report of Claims and Settlement Reports

Order Confirming and Ratifying Supervisor’s Report of Claims and Short Settlement Reports

Order Referring to a Fiduciary Commissioner, Estate of Kathryn Elizabeth Townsend (Troy N. Giatras, Fiduciary Commissioner)

Order Declaring Re-Opened Estate Closed, Estate of Alexander George Assaley

Order Declaring Re-Opened Estate Closed, Estate of Kevin A. Boggs

Order Declaring Re-Opened Estate Closed, Edna Jane Repaire

Order Declaring Re-Opened Estate Closed, Estate of June Eloise French

Recommended Order of Fiduciary Commissioner, Estate of Clotielde G. Wallace (Troy N. Giatras, Fiduciary Commissioner)
PURCHASE ORDERS
Commissioner Hardy moved for approval of all Purchase Orders. Commissioner Shores seconded. Motion carried.

Order Confirming and Approving Purchase Orders in Excess of $4,999.99 to be issued by the Kanawha County Commission Purchasing Department:

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<th>Vendor</th>
<th>Department</th>
<th>Amount</th>
<th>Comments/Description</th>
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<tr>
<td>B.I., Inc.</td>
<td>Home Confinement</td>
<td>$13,500.00</td>
<td>Monitoring and maintenance</td>
</tr>
<tr>
<td>KC Mutual Aide/Public Safety Expo</td>
<td>Sheriff’s LED</td>
<td>$5,000.00</td>
<td>Registration and training for all Sheriff’s Department employees For 2008 WV Safety Expo</td>
</tr>
<tr>
<td>West Virginia Demolition</td>
<td>Planning</td>
<td>$7,265.70</td>
<td>Demolition of house located at 6 Tompkins Lane Street, St. Albans</td>
</tr>
<tr>
<td>Prestera Center for Mental Health</td>
<td>Commission</td>
<td>$13,214.29</td>
<td>$3,333.33, PI services, February 2008; $5,146.67, involuntary emergency medical commitments, February 2008</td>
</tr>
<tr>
<td>S.M.P.&amp;G. VFD</td>
<td>S.M.P.&amp; G VFD</td>
<td>$20,000.00</td>
<td>Reimburse fire truck payments, and truck maintenance and repairs per Commission Letter of Intent</td>
</tr>
<tr>
<td>Elco Mechanical Contractors</td>
<td>Christopher St. Warehouse</td>
<td>$38,891.00</td>
<td>Mechanical modification per bids received 3/12/08</td>
</tr>
<tr>
<td>Rand VFD</td>
<td>Rand VFD</td>
<td>$12,275.43</td>
<td>Truck repairs, equipment purchases and workers’ compensation premiums per Commission Letter of Intent</td>
</tr>
<tr>
<td>Travelers</td>
<td>Commission</td>
<td>$177,164.25</td>
<td>Policy #GP06301643 for period 7/1/07 to 7/1/08, replaces PO SO80665 approved at 8/23/97 meeting – due 4/1/08</td>
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<td>Casto &amp; Harris</td>
<td>Clerk, Elections</td>
<td>$7,555.20</td>
<td>Notice of appointment as election official, 750 pink notice appointment (2 part); $1,750.00, 30,000 sheets of signature recognition paper; $725.30, 200 rolls M-100 paper; $4,939.15, election supply kits which includes 3000 form 1976 larger; 1,500 forms 1976-AS, 3,000 form 1977, larger, 3,000 form 1978, larger, 25 boxes of pens for optical scan voting, and 400</td>
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<tr>
<td>Elco Mechanical</td>
<td>Commission</td>
<td>$9,214.12</td>
<td>Plumbing repairs to eliminate sewer gas odors in the Courthouse per Contract</td>
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**ORDERS**

Commissioner Hardy moved to approve all Orders except the 17 salary increases. Commissioner Shores seconded. Motion carried.

Order Confirming and Approving Cash Disbursements to be made by the Clerk of the Kanawha County Commission for the General Fund (documentation available for inspection at the County Clerk’s Office)

The Honorable Vera J. McCormick, County Clerk

Order Confirming and Approving Cash Disbursements to be made by the Clerk of the Kanawha County Commission for Special Funds (documentation available for inspection at the County Clerk’s Office)

The Honorable Vera J. McCormick, County Clerk

Approval of Erroneous Assessment Exonerations submitted by the Kanawha County Assessor (Decrease: $46,733.48)

Marc Slotnick, County Attorney
Steve Sluss, Chief Legal Counsel, Assessor's Office

Applications for Apportionment of Personal Property Taxes Pursuant to Final Divorce Orders in Accordance with Chapter 11, Article 5, Section 14, of the Code of West Virginia

Marc Slotnick, County Attorney
Steve Sluss, Chief Legal Counsel, Assessor’s Office

Resolution – General Fund Budget Revision #17

David Fontalbert, Deputy County Manager/Comptroller

Order authorizing the Clerk of the County Commission to increase the salaries of all employees, falling under the exclusive County Commission directive, by an annual rate of 3% across the board with no cap

Brent Pauley, County Manager
Change of Employment Status – Amy King from Purchasing Clerk, Purchasing Department to Administrative Assistant to the Deputy County Manager/Comptroller, Commission Office, effective March 21, 2008
Brent Pauley, County Manager

Change of Employment Status/Salary Increase – Chris Withrow from Assistant Maintenance Supervisor, Maintenance Department to Field Deputy, Planning Department, $40,000.00 per year, effective April 1, 2008
Brent Pauley, County Manager

Salary Increase – Brent Pauley, Commission, County Manager, from $94,451 to $110,000, effective July 1, 2008 (supersedes 3% across the board pay increase)
Brent Pauley, County Manager

Commissioner Carper moved for approval of Salary Increase. Commissioner Shores seconded. Commissioner Hardy voted NO. Motion carried.

Salary Increase – Marc Slotnick, Commission, County Attorney, from $52,942 to $60,000, effective July 1, 2008 (supersedes 3% across the board pay increase)
Brent Pauley, County Manager

Commissioner Carper moved for approval of Salary Increase. Commissioner Shores seconded. Motion carried.

Salary Increase – Jennifer Herrald, Commission, Grant Coordinator/Executive Assistant to the County Manager, from $55,000 to $57,750, effective July 1, 2008 (supersedes 3% across the board pay increase)
Brent Pauley, County Manager

Commissioner Carper moved for approval of Salary Increase. Commissioner Shores seconded. Commissioner Hardy voted NO. Motion carried.

Salary Increase – Elaine Connett, Commission Receptionist, from $32,651 to $35,000, effective July 1, 2008 (supersedes 3% across the board pay increase)
Brent Pauley, County Manager

Commissioner Carper moved for approval of Salary Increase. Commissioner Shores seconded. Commissioner Hardy voted NO. Motion carried.

Salary Increase – Joanna Keller, Commission, Administrative Assistant, from $31,500 to $35,000, effective July 1, 2008 (supersedes 3% across the board pay increase)
Brent Pauley, County Manager
Commissioner Carper moved for approval of Salary Increase. Commissioner Shores seconded. Commissioner Hardy voted NO. Motion carried.

Salary Increase – Amy King, Commission, Administrative Assistant, from $37,698 to $40,226, effective July 1, 2008 (supersedes 3% across the board pay increase)
   Brent Pauley, County Manager

Commissioner Carper moved for approval of Salary Increase. Commissioner Shores seconded. Commissioner Hardy voted NO. Motion carried.

Salary Increase – Leslie Downey, Commission, Administrative Assistant, from $40,226 to $47,000, effective July 1, 2008 (supersedes 3% across the board pay increase)
   Brent Pauley, County Manager

Commissioner Carper moved for approval of Salary Increase. Commissioner Shores seconded. Motion carried.

Salary Increase – Rachelle Morrison, Commission, Administrative Assistant, from $45,011 to $47,000, effective July 1, 2008 (supersedes 3% across the board pay increase)
   Brent Pauley, County Manager

Commissioner Carper moved for approval of Salary Increase. Commissioner Shores seconded. Motion carried.

Salary Increase – Susan Dunn, Commission, Administrative Assistant, from $45,011 to $47,000, effective July 1, 2008 (supersedes 3% across the board pay increase)
   Brent Pauley, County Manager

Commissioner Carper moved for approval of Salary Increase. Commissioner Shores seconded. Motion carried.

Salary Increase – Andrew Gunnoe, Commission, Planning Department, Deputy Planning Director, from $49,000 to $51,500, effective July 1, 2008 (supersedes 3% across the board pay increase)
   Brent Pauley, County Manager

Commissioner Carper moved for approval of Salary Increase. Commissioner Shores seconded. Commissioner Hardy voted NO. Motion carried.

Salary Increase – Carrie Clendening, Commission, Planning Department, Administrative Assistant, from $27,500 to $35,000, effective July 1, 2008 (supersedes 3% across the board pay increase)
   Brent Pauley, County Manager

Commissioner Carper moved for approval of Salary Increase. Commissioner Shores seconded. Commissioner Hardy voted NO. Motion carried.
Salary Increase – Catherine Hackney, Commission, Fiduciary Department, Deputy Fiduciary Supervisor, from $37,698 to $40,226, effective July 1, 2008 (supersedes 3% across the board pay increase)
Brent Pauley, County Manager

Commissioner Carper moved for approval of Salary Increase. Commissioner Shores seconded. Commissioner Hardy voted NO. Motion carried.

Salary Increase – Jerie Whitehead, Commission, Purchasing Director, from $55,000 to $60,000, effective July 1, 2008 (supersedes 3% across the board pay increase)
Brent Pauley, County Manager

Commissioner Carper moved for approval of Salary Increase. Commissioner Shores seconded. Commissioner Hardy voted NO. Motion carried.

Salary Increase – Dennis Wyer, Commission, IT Supervisor, from $55,000 to $57,750, effective July 1, 2008 (supersedes 3% across the board pay increase)
Brent Pauley, County Manager

Commissioner Carper moved for approval of Salary Increase. Commissioner Shores seconded. Motion carried.

Salary Increase – Greg Jones, Commission, IT Department, from $35,020 to $36,771, effective July 1, 2008 (supersedes 3% across the board pay increase)
Brent Pauley, County Manager

Commissioner Carper moved for approval of Salary Increase. Commissioner Shores seconded. Motion carried.

Salary Increase – Charles Grishaber, Commission, Maintenance Supervisor, from $38,000 to $42,000, effective July 1, 2008 (supersedes 3% across the board pay increase)
Brent Pauley, County Manager

Commissioner Carper moved for approval of Salary Increase. Commissioner Shores seconded. Motion carried.

Election Officials – List of Poll Workers for the Primary Election – May 13, 2008
The Honorable Vera J. McCormick, County Clerk
Marc J. Slotnick, County Attorney

Appointment of Emergency Ballot Commissioners for the Primary Election of May 13, 2008
The Honorable Vera J. McCormick, County Clerk
Marc J. Slotnick, County Attorney
Order authorizing and approving the Manual Journal Entries as set forth in 3/11/2008 Memorandum from Kim Lutz, Director of Accounting

David Fontalbert, Deputy County Manager/Comptroller

Order approving the Budget for the Kanawha County Commission (General County) for the fiscal year ending June 30, 2009, in the amount of Forty-Four Million, One Hundred Fifty-Four Thousand, Three Hundred Seventy-Seven Dollars ($44,154,377)

David Fontalbert, Deputy County Manager/Comptroller

Order approving the Budget for the Kanawha County Commission (Coal Severance) for the fiscal Year ending June 30, 2009, in the amount of One Million Three Hundred Ninety Thousand Five Hundred Dollars ($1,390,500)

David Fontalbert, Deputy County Manager/Comptroller

Order authorizing the President of the Kanawha County Commission to execute an Agreement between the Division of Culture and History for and on behalf of Archives and History for and on behalf of Records Management and Preservation Board and the Kanawha County Commission in acceptance of a $10,000 Records Management and Preservation Grant

Jennifer Herrald, Grant Coordinator/Executive Assistant to the County Manager

Order authorizing the Clerk of the County Commission to issue a check from the General County FUND #001-401.00-5-68.00 in the amount of one Hundred Thousand Dollars ($100,000.00) to Kanawha County Parks and Recreation, for repairs to the Shawnee Park Pool, pending State Budget Revision #17

David Fontalbert, Deputy County Manager/Comptroller

Order accepting the Annual Audit of the County’s Records, as performed and presented by representatives of Gibbons & Kawash, CPA’s for the Fiscal Year 2006-2007, and permitting the duly elected Commissioners of the County Commission to sign the Audit Representation Letter, as attached hereto

David Fontalbert, Deputy County Manager/Comptroller
Order authorizing the Clerk of the County Commission to issue a check from General County #001-704.00-2-30.00 in the amount of Nine Hundred Sixty-Two Thousand Eight Hundred Seventy Dollars and Fifty Cents ($962,870.50) (WV Regional Jail Authority 2007-08 payments for November 2007, $312,776.50, December 2007, $319,566.50, and January 2008, $330,527.50)

David Fontalbert, Deputy County Manager/Comptroller

Order approving overtime for Kanawha County Commission employees for pay period ending March 31, 2008, for hours worked in the pay period of February 25, 2008, through March 9, 2008

Brent Pauley, County Manager
Kim Fleck, County Clerk’s Office, Accounting Department

**PAY PERIOD 02/25/2008-03/09/2008**

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**TOTAL** | **48.99** | **$835.04** | **31.69** | **$840.62** | **$1,675.66**
Upper Frame Phase II Water Line Extension Project, Small Cities block Grant – Order authorizing the President of the County Commission to sign two letters and financial report and to authorize the Clerk of the County Commission to issue a warrant out of the Upper Frame Phase II Water Line Extension Project Account – Drawdown #1
Susan Blake, Planning Director

Order authorizing the President of the Kanawha County Commission to execute a Fiscal Year 2009 Community Corrections Grant Application for the Kanawha County Day Report Center and Kanawha County Drug Court
Jennifer Herrald, Grant Coordinator/Executive Assistant to the County Manager

Authorization for the President of the Kanawha County Commission to sign a Certificate of Title for a Vehicle declared surplus property by the Kanawha County Sheriff’s Department (2002 Ford Crown Victoria VIN 2FAFP71W12X125228) to Kanawha County Parks and Recreation Commission
Jerie Whitehead, Purchasing Director

Authorization for the Clerk of the County Commission to Issue a Check from the Public Safety Levy Grant Fund, Line Item # 029-711.00-800-5-68.00 in the amount of Twenty Thousand Dollars ($20,000) to the Kanawha County Mutual Aide/Public Safety EXPO
Jennifer Herrald, Grant Coordinator, Executive Assistant to the County Manager

Demolition Order – In the matter of the property owned by Citibank, as Trustee under the Pooling and Servicing Agreement dated as of November 30, 2001-I, secured by Edythe E. Rife (Tax Map 3A, Parcel 167.1, Jefferson District)
Marc J. Slotnick, County Attorney

Demolition Order – In the matter of the property owned by Spiros Mitas (Tax Map 35, Parcel 101 and 100, Union District)
Marc J. Slotnick, County Attorney
Demolition Order – In the matter of the property owned by Timothy G. Forrester and Terri Lynn Forrester, secured by The Huntington National Bank, and ROJO, Inc. (Tax Purchaser) (Tax Map 3A, Parcel 167, Jefferson District)
   Marc J. Slotnick, County Attorney

Demolition Order – In the matter of the property owned by Thelma Booker and Eldridge Booker, or their heirs and beneficiaries (Tax Map 3E, Parcel 148, Jefferson District)
   Marc J. Slotnick, County Attorney

Demolition Order – In the matter of the property owned by Nina M. Thomas and Clarence R. Thomas, secured by Principal Mutual Life Insurance Co. (Tax Map 10C, Parcel 9, Malden District)
   Marc J. Slotnick, County Attorney

Demolition Order – In the matter of the property owned by Freda Moore Stapleton, Charles H. Moore and Katherine Moore, Francis Moore Care and Jesse Carte, Harry H. Moore and Sue Ann Moore (Tax Map 50A, Parcel 153, Cabin Creek District)
   Marc J. Slotnick, County Attorney

Demolition Order – In the matter of the property owned by Chase Manhattan Bank f/k/a Chemical Bank as Trustee, and 200 Piedmont, LLC (Tax Purchaser) (Tax Map 44K, Parcel 33, Cabin Creek District)
   Marc J. Slotnick, County Attorney

Demolition Order – In the matter of the property owned by James W. Turner and Mary H. Turner (Tax Map 39A, Parcel 71, Cabin Creek District)
   Marc J. Slotnick, County Attorney

Change of Employment Status - Melissa Dawn Medley, Deputy Clerk, from part-time employment to full-time employment, $19,000.00 per year, effective March 21, 2008
   The Honorable Vera J. McCormick, County Clerk
Authorization for the President of the Kanawha County Commission to sign a Contract between the Kanawha County Commission and Elco Mechanical Contractors for mechanical modifications to the building located at 900 Christopher Street, Charleston, West Virginia

Jerie Whitehead, Purchasing Director

LETTERS OF INTENT

Commissioner Hardy moved to approve all Letters of Intent. Commissioner Shores seconded. Motion carried.

Country Club Chrysler, Plymouth, Dodge, $297,420.00 (15 2008 Dodge Chargers, black with spotlight installed and wheel covers, Sheriff’s Law Enforcement Division)

The Honorable Michael Y. Rutherford, Sheriff

St. Albans Fire Department, $100,000.00, Public Safety Levy Fund, (July 1, 2008, through December 31, 2008 – providing matching funds for St. Albans, Nitro, South Charleston, and Dunbar Fire Departments to purchase Video Conferencing System for training – contingent upon the Departments raising an additional $100,000.00 for project)

Chief Steve Parsons, Project Director

Tornado Volunteer Fire Department, $5,500.00, Public Safety Levy Fund (Provide funding for a rescue boat trailer and motor for the West Virginia Rescue Team – joint project between Tornado Volunteer Fire Department and Kanawha County Parks and Recreation Police)

Chief Tim Martin, Project Director

Charleston Police Department, $52,310.00, Public Safety Levy Fund (Provide funds for the purchase of Mobile Data Terminals for the Traffic Division)

Chief Brent Webster, Project Director

Charleston Fire Department, $25,000.00, Public Safety Levy Fund (Provide matching funds for Interoperable Radio Project)

Chief Randy Stanley, Project Director
1. **F.Y. 2007-2008 GENERAL FUND BUDGET REVISION #17**

**REVENUE:**

**EXPENDITURE:**

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<tr>
<th>Code</th>
<th>Description</th>
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<tr>
<td>001-401.00-5-68.00</td>
<td>County Commission Contributions</td>
<td>$263,567.00</td>
</tr>
<tr>
<td>001-418.00-3-41.00</td>
<td>Purchasing - Supplies</td>
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<td>001-418.00-3-41.01</td>
<td>Purchasing - Equipment Non-Depr.</td>
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<td>001-420.00-1-09.00</td>
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<td>001-424.00-2-11.00</td>
<td>Courthouse Telephone</td>
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<td>001-424.00-2-30.00</td>
<td>Courthouse Contracted Services</td>
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<td>001-430.00-2-14.00</td>
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<td>Comm. Dev - Bldg/Equip Rental</td>
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<td>001-430.00-2-20.00</td>
<td>Comm. Dev - Legal Ads</td>
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<td>001-986.00-4-57.00</td>
<td>County Commission Capital - Buildings</td>
<td>($263,567.00)</td>
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Commissioner Carper moved for approval of General Fund Budget Revision # 17. Commissioner Shores seconded. Motion carried.

2. **F.Y. 2007-2008 FEDERAL GRANT LINE ITEM BUDGET REVISION**

**REVENUE**

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**EXPENDITURE**

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Commissioner Carper moved for approval of Federal Grant Line Item Budget Revision. Commissioner Shores seconded. Motion carried.

3. **F.Y. 2007-2008 CAPITAL FUND LINE ITEM BUDGET REVISION**

**REVENUE**

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<td>090-382-0-00.00</td>
<td>Capital Equipment – Refunds/Reimbursements</td>
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**EXPENDITURE**

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<td>090-700.00-4-56.04</td>
<td>Capital Equipment – Sheriff’s LED Vehicle</td>
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Commissioner Carper moved for approval of Capital Fund Line Item Budget Revision. Commissioner Shores seconded. Motion carried.
**CHECK REGISTER/SUPPLEMENTALS**

Supplemental voucher, KC Mutual Aide/Public Safety Expo, $5,000.00  
(*Registration and training for all Sheriff’s Department employees for 2008 WV Safety Expo*)

Supplemental voucher, Kanawha County Mutual Aide/Public Safety EXPO,  
$20,000.00 (*from Public Safety Grant Fund*)

**Supplemental voucher, Travelers, $177,164.25 (Commercial insurance policy #GP06301643 for period 7/1/07 to 7/1/08, replaces PO SO80665 approved at 8/23/97 meeting – due 4/1/08)**

Commissioner Carper moved to approve all Check Register/Supplementals. Commissioner Shores seconded. Motion carried.
THE KANAWHA COUNTY COMMISSION MEETING OF MARCH 6, 2008, RECESSED AT 7:46 P.M. UNTIL THE 10TH DAY OF APRIL, 2008, AT 5:00 P.M.

THE FOREGOING MINUTES ARE APPROVED THIS 10TH DAY OF APRIL, 2008.

__________________________________________
PRESIDENT

__________________________________________
COMMISSIONER

__________________________________________
COMMISSIONER

__________________________________________
COUNTY ATTORNEY

(All proceedings on tape in the Commission Office)