

KANAWHA COUNTY 4-H FOUNDATION

1400 Camp Virgil Tate Road
Charleston, WV 25312
304-984-3311

REQUEST FOR EXPRESSIONS OF INTEREST, STATEMENT OF QUALIFICATIONS, PERFORMANCE DATA AND PROPOSED METHODS OF APPROACH

KANAWHA COUNTY 4-H FOUNDATION
CHARLESTON, WEST VIRGINIA

ITEM: Engineering Services to Reconstruct/Rebuild the Commercial Swimming Pool
Located at Camp Virgil Tate

Date: June 5, 2012

Fiscal Year: 2011-2012

Response Due Date: Expressions of Interest must be received in a sealed envelope, with the
date, time and purpose for the opening marked on the outside of the
envelope, on or before Thursday, June 21, 2012, at 11:00 a.m., in the
Kanawha County Commission Purchasing Department, 407 Virginia Street,
East, Room 229, Charleston, WV 25301

INSTRUCTIONS:

***PLEASE USE THIS FORM AS YOUR COVER SHEET**

1. Expressions of Interest must be received in a sealed envelope with the due date and time on the outside of the envelope. Faxed statements will not be accepted.
2. All Expressions of Interest should be signed and in ink.
3. The Kanawha County 4-H Foundation reserves the right to accept or reject in part or in whole any proposal submitted, whichever is in the best interest of the Foundation.

Request for Expressions of Interest, Statement of Qualifications, Performance
Data & Proposed Methods of Approach to Reconstruct/Rebuild the Commercial
Swimming Pool Located at Camp Virgil Tate

Firm Name: _____

Address: _____

Telephone: _____

Fax: _____ Date: _____

E-Mail Address: _____

Signature: _____

ATTENTION VENDORS

Have you registered for the Kanawha County Commission Automatic Vendor E-Mail Notification System for bid specifications? Register by visiting our website @
<http://rfp.kanawha.us>

**REQUEST FOR EXPRESSIONS OF INTEREST, STATEMENT OF
QUALIFICATIONS, PERFORMANCE DATA AND
PROPOSED METHODS OF APPROACH**

**KANAWHA COUNTY 4-H FOUNDATION
CHARLESTON, WEST VIRGINIA**

- ITEM:** Engineering Services to Reconstruct/Rebuild the Commercial Swimming Pool Located at Camp Virgil Tate
- PROJECT LOCATION:** Camp Virgil Tate
1400 Camp Virgil Tate Road
Charleston, WV 25312
- CONTACT:**
- | | |
|--|--|
| Jerie Whitehead
Purchasing Director
Kanawha County Commission
407 Virginia St., East
P.O. Box 3627
Charleston, WV 25336
Telephone (304) 357-0115 | Kerri Wade
Kanawha County Extension Agent
WV University
4700 MacCorkle Avenue, SE
Charleston, WV 25304
Telephone (304) 720-9573 |
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- DUE DATE:** Expressions of Interest, Statements of Qualifications, Performance Data and Proposed Methods of Approach must be received in a sealed envelope, with the due date and time on the outside of the envelope, on or before Thursday, June 15, 2012, at 11:00 a.m., in the Kanawha County Commission Purchasing Office, 407 Virginia Street, East, Third Floor, Room 229, Charleston, West Virginia 25301 (P.O. Box 3627, Charleston, WV 25336). *Faxed proposals will not be accepted.*
- SCOPE OF WORK:** Provide Expressions of Interest, Statement of Qualifications, Performance Data, and Proposed Methods of Approach which may include anticipated concepts and proposed methods of approach as follows:
1. Successful firm is to design the reconstruction/rebuilding of the commercial swimming pool located at Camp Virgil Tate for the Kanawha County 4-H Foundation. The design is to be NSF Rated pursuant to the West Virginia State Health Department Regulations. Successful firm is to prepare the necessary bid documents for the reconstruction.
 2. Successful firm is to prepare all documents associated with the bid process, all contract and other documents associated with the reconstruction, and is to assist Foundation staff with the bid process which includes attending all pre-bid conferences.
 3. Successful firm is to provide construction monitoring

REQUIREMENTS: 1. Provide references of similar work performed in the last five (5) years

2. Provide a list of credentials

3. Submit five (5) copies of the proposal

TERMS & CONDITIONS:

"No bid will be accepted or opened on any County contract if the vendor is listed on the last list of delinquent real or personal property taxes in Kanawha County; provided, however, that the Commission will accept bids by vendors who provide the Commission with satisfactory proof of payment of current taxes or certification from the Sheriff that no taxes are due prior to submission of said bid."

Vendor shall complete and submit, or have on file with the County, a Vendor Registration and Disclosure Statement and a "No Debt Affidavit".

The Kanawha County 4-H Foundation reserves the right to reject any and/or all bids and to waive any informality in bidding.