

KANAWHA COUNTY COMMISSION

P. O. BOX 3627
407 VIRGINIA STREET, EAST
CHARLESTON, WEST VIRGINIA 25336
(304) 357-0115

Request for Quotations

Re: Provide, Install & Maintain a Compressed Natural Gas Conversion Kit for a 2013 Bi-Fuel Chevrolet Tahoe for the Kanawha County Commission Office of Emergency Services

Date: June 22, 2012

Fiscal Year: 2011-2012

Bid Opening: Bids must be received on or before Friday, July 6, 2012, at 11:00 a.m. in the Kanawha County Commission Purchasing Office, 407 Virginia Street, East, Third Floor, Room 229, Charleston, WV 25301 (P.O. Box 3627, Charleston, WV 25336)

INSTRUCTIONS TO BIDDERS:

***PLEASE USE THIS FORM AS THE COVER SHEET FOR YOUR BID**

1. Bids must be received in a sealed envelope with the date and time of the bid opening on the outside of the envelope. Faxed bids will not be accepted.
2. Bid must be F.O.B. Delivery Point, unless otherwise indicated in the bid documents.
3. All bids should be signed and in ink, showing all facts and the total amount of the bid
4. The Kanawha County Commission reserves the right to accept or reject in part or in whole any bid submitted, whichever is in the best interest of the County.

Item No.	Description	Bid Amount
1	Provide & Install a Compressed Natural Gas Conversion Kit for a 2013 Bi-Fuel Chevrolet Tahoe for the Kanawha County Commission Office of Emergency Services per the Attached Specifications	\$ _____
2	Annual Maintenance	\$ _____

Vendor Name: _____

Address: _____

Telephone: _____

E-Mail: _____

Signature: _____ Date: _____

*****ATTENTION VENDORS*****

Have you registered for the Kanawha County Commission Automatic Vendor E-Mail Notification System for bid specifications? Register by visiting our website @ <http://rfp.kanawha.us>

SPECIFICATIONS

COUNTY COMMISSION OF KANAWHA COUNTY CHARLESTON, WEST VIRGINIA

- ITEM:** Provide, Install & Maintain a Compressed Natural Gas Conversion Kit for a 2013 Bi-Fuel Chevrolet Tahoe for the Kanawha County Commission Office of Emergency Services
- LOCATION:** Kanawha County Commission
409 Virginia Street, East
Charleston, WV 25301
- CONTACT:**
- | | |
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| Jerie Whitehead
Purchasing Director
Kanawha County Commission
407 Virginia St., East
P.O. Box 3627
Charleston, WV 25336
Telephone (304) 357-0115
jeriewhitehead@kanawha.us | Matthew Thomas
Kanawha County Commission Office of
Emergency Services
407 Virginia Street, East
Charleston, WV 25301
Telephone (304) 357-0101
matthewthomas@kanawha.us |
|--|--|
- BID OPENING:** Bids must be received in a sealed envelope, with the date and time of the bid opening on the outside of the envelope, on or before Friday, July 6, 2012, at 11:00 a.m., in the Kanawha County Commission Purchasing Office, 407 Virginia Street, East, Third Floor, Room 229, Charleston, West Virginia 25301 (P.O. Box 3627, Charleston, WV 25336). Faxed bids will not be accepted.
- SPECIFICATIONS:**

The following specifications are seeking a vendor to provide, install & maintain a Compressed Natural Gas Conversion Kit for a 2013 Bi-Fuel Chevrolet Tahoe for the Kanawha County Commission Office of Emergency Services. The details contained in these Specifications are not designed to exclude any vendor from bidding, but are offered as a means of describing the needs of the Kanawha County Commission Office of Emergency Services. Where brand names may be used, the words "or equal" are assumed to follow. All specifications are minimum requirements.

1. Provide, install & maintain a compressed natural gas (CNG) conversion kit for a 2013 bi-fuel Chevrolet Tahoe.
2. Conversion kit for 5.3 engines EVAP family BAGTR0176820.
3. Installation of 11.2 GGE 3600 PSI CNG tank.
4. Must have fuel rail pressure from 40 to 55 PSI.
5. Must be able to provide service and maintenance on vehicle within a 200 mile radius of Charleston, West Virginia, or a maximum 3½ -hour drive.

6. Proof of proper certification to install equipment, service vehicle and use Best Engineering Practices for installation is required to be submitted with the bid documents.
7. Provide written documentation of the affects the installation of your CNG kit will have on the manufacturer's new car warranty.
8. Successful bidder is required to provide copies of a current Workers Compensation and liability insurance policies.

REQUIREMENTS:

Real Estate and Personal Property Taxes: No bid will be accepted or opened on any County contract if the vendor is listed on the last published list of delinquent real or personal property taxes in Kanawha County; however, the Commission will accept bids by vendors who provide satisfactory proof of payment of current taxes or a certification from the Sheriff that no taxes are due prior to submission of said bid.

Required Forms: Vendor shall complete and submit, or have on file with the County, a Vendor Registration and Disclosure Statement Form and a No Debt Affidavit.

Public Record: Once bids are opened, all bid documents become public record.

Rejection of Bids: The Kanawha County Commission reserves the right to reject any and/or all bids and to waive any informality in bidding.