

SISSONVILLE VOLUNTEER FIRE DEPARTMENT

P.O. Box 13096
Sissonville, WV 25360-0096
(304) 545-7727

Request for Proposals

Re: Alternate Site to Locate the New Sissonville Volunteer Fire Department Fire Station

Date: November 5, 2010

Bid Opening: Bids must be received on or before Monday, December 10, 2010, at 7:00 p.m. at the Sissonville Volunteer Fire Department's Loftis Station, 515 Edens Fork Road, Charleston, WV 25312 (P.O. Box 13096, Sissonville, WV 25360-0096)

INSTRUCTIONS TO BIDDERS:

***PLEASE USE THIS COVER SHEET FOR YOUR BID**

1. Bids must be received in a sealed envelope with the date and time of the bid opening on the outside of the envelope. Faxed bids will not be accepted.
2. Bid must be F.O.B. Delivery Point, unless otherwise indicated in proposal.
3. All bids should be signed and in ink, showing all facts and the total amount of the bid.
4. The Sissonville Volunteer Fire Department reserves the right to accept or reject, in part or in whole any bid submitted, whichever is in the best interest of the Sissonville Volunteer Fire Department.

Item No.	Description
1	Alternate Site to Locate the New Sissonville VFD Fire Station per the Attached Specifications

Vendor Name: _____

Address: _____

E-Mail Address: _____

Signature: _____

Date: _____

Telephone: _____

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SPECIFICATIONS

- ITEM:** Alternate Site to Locate the New Sissonville Volunteer Fire Department Fire Station
- LOCATION:** Sissonville Volunteer Fire Department
Loftis Station
515 Edens Fork Road
Charleston, WV 25312
- CONTACT:** Thomas Miller, Chief
Sissonville VFD
P.O. Box 13096
Sissonville, WV 25360-0096
tomfirerescue@msn.com
- PROPOSAL:** Proposals must be received in a sealed envelope, with the date and time of
DUE DATE: proposal due date on the outside of the envelope, on or before Monday, December 10, 2010, at 7:00 p.m., at the Sissonville VFD Loftis Station, 515 Edens Fork Road, Charleston, WV 25312. *Faxed proposals will not be accepted.*

SPECIFICATIONS:

The following specifications are intended to describe an alternate site to locate the new Sissonville VFD Fire Station and the details contained in these specifications are not designed to exclude any vendor from bidding, but are offered as a means of describing the needs of the Sissonville Volunteer Fire Department. Where brand names may be used, the words "or equal" are assumed to follow. Once proposals are unsealed, all documents become public record. The Sissonville VFD reserves the right to reject any and/or all bids and to waive any informality in bidding. All specifications are minimum requirements:

The Board of Directors of the Sissonville Volunteer Fire Department is seeking formal proposals for an alternate site for the construction of a fire station in the vicinity of the station that burned down on October 1, 2010, which was located in the 5900 block of Sissonville Drive, Sissonville, WV. The purpose of this solicitation is to explore the feasibility of moving the fire station from its current site to a site more suitable for future growth and expansion. Proposals must contain a complete description of the property being offered including, but not necessarily limited to the following:

1. Name and contact information for the owner(s)
2. Size and/or acreage
3. Road frontage
4. Access and egress

Request for Proposals for an Alternate Site for the Sissonville VFD

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5. Rights of way
6. Easements
7. Liens
8. Encumbrances
9. Best formal and final offer including any and/or all discounts and/or in-kind donation expectations
10. Proposals are to be signed by the property owner(s), and/or the owner(s) legal representative. Proposals are to be sealed and clearly labeled "Fire Station Property Proposal". Proposals may be hand-delivered to the fire department at the Loftis Fire Station, 515 Edens Fork Road, Charleston, WV 25312 or mailed to P.O. Box 13096, Sissonville, WV 25360-0096. Proposals must be received by Monday, December 10, 2010, at 7:00 p.m. No e-mailed or faxed proposals will be accepted.
11. The Sissonville Volunteer Fire Department Board of Directors reserves the right to reject any and/or all proposals.