

KANAWHA COUNTY COMMISSION

P. O. BOX 3627
407 VIRGINIA STREET, EAST
CHARLESTON, WEST VIRGINIA 25336
(304) 357-0117

Request for Bids

Re: New 3/4 Ton Ford F250SD Pickup Truck Chassis Equipped with a Six-Compartment Animal Transport Unit for the Kanawha-Charleston Humane Association

Date: April 12, 2012

Fiscal Year: 2011-2012

Bid Opening: Bids must be received on or before Friday, April 27, 2012, at 11:00 a.m. in the Kanawha County Commission Purchasing Office, 407 Virginia Street, East, Third Floor, Room 229, Charleston, WV 25301 (P.O. Box 3627, Charleston, WV 25336)

INSTRUCTIONS TO BIDDERS:

***PLEASE USE THIS FORM AS THE COVER SHEET FOR YOUR BID**

1. Bids must be received in a sealed envelope with the date and time of the bid opening on the outside of the envelope. Faxed bids will not be accepted.
2. Bid must be F.O.B. Delivery Point, unless otherwise indicated in proposal.
3. All bids should be signed and in ink, showing all facts and the total amount of the bid.
4. The Kanawha County Commission reserves the right to accept or reject in part or in whole any bid submitted, whichever is in the best interest of the County.

Item #	Description	Bid Amount	
1	New 3/4 Ton Ford F250SD Pickup Truck Chassis Equipped with a Six-Compartment Fiberglass Animal Transport Unit for the Kanawha-Charleston Humane Association per the attached Specifications	\$ _____	
2	Alternate #1 – New 3/4 Ton Ford F250SD Extended Cab Pickup Truck Chassis Equipped with a Six-Compartment Fiberglass Animal Transport Unit for the Kanawha-Charleston Humane Association per the attached Specifications	\$ _____	
Estimated Delivery Date: _____			

Vendor Name: _____ Signature: _____
Address: _____ Date: _____
E-Mail Address: _____ Telephone: _____

ATTENTION VENDORS

Have you registered for the Kanawha County Commission Automatic Vendor E-Mail Notification System for bid specifications? Register by visiting our website @ www.kanawhacounty.com/purchasing/alerts.

SPECIFICATIONS

COUNTY COMMISSION OF KANAWHA COUNTY CHARLESTON, WEST VIRGINIA

ITEM: New 3/4 Ton Ford F250SD Pickup Truck Chassis Equipped with a Six-Compartment Fiberglass Animal Transport Unit for the Kanawha-Charleston Humane Association

LOCATION: Kanawha-Charleston Humane Association
1248 Greenbrier Street
Charleston, WV 25311

CONTACT:	Jerie Whitehead Purchasing Director Kanawha County Commission 407 Virginia St., East P.O. Box 3627 Charleston, WV 25336 Telephone (304) 357-0115	Donna Clark Director Kanawha-Charleston Humane Association 1248 Greenbrier Street Charleston, WV 25311 Telephone (304) 342-1576
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BID OPENING: Bids must be received in a sealed envelope, with the date and time of the bid opening on the outside of the envelope, on or before Friday, April 27, 2012, at 11:00 a.m., in the Kanawha County Commission Purchasing Office, 407 Virginia Street, East, Third Floor, Room 229, Charleston, West Virginia 25301 (P.O. Box 3627, Charleston, WV 25336). *Faxed bids will not be accepted.*

SPECIFICATIONS: The following specifications are intended to describe a new 3/4 ton Ford F250SD pickup truck chassis equipped with a six-compartment fiberglass animal transport unit for the Kanawha-Charleston Humane Association and the details contained in these specifications are not designed to exclude any vendor from bidding, but are offered as a means of describing the needs of the Kanawha-Charleston Humane Association. Where brand names may be used, the words "or equal" are assumed to follow. All specifications are minimum requirements.

1. New 3/4 Ton Ford F250SD pickup truck chassis (**regular cab**) as follows:
 - A. 137" WB, 56" CA
 - B. Single inside frame fuel tank forward of the rear axle
 - C. Single rear wheels
 - D. **Pickup box delete**
 - E. White in color
 - F. 4-wheel drive
 - G. Front and rear stabilizer bars
 - H. Vinyl seats and vinyl floor covering
 - I. Automatic transmission
 - J. Power brakes
 - K. Power Steering
 - L. Air Conditioning
 - M. Tinted glass
 - N. AM/FM radio
 - O. Black sidewall all-terrain tires
 - P. Limited slip rear axle
 - Q. Blind Spot Mirror - 8" diameter rear cross view safety mirror installed on upper rear corner of body. Provides driver with ability to view dangerous blind spot around rear bumper of vehicle eliminating backing accidents
2. **Alternate #1:** New ¾ Ton F250SD pickup truck chassis (**extended cab**) as specified above.

3. Six (6) Compartment Animal Transport Unit to be Swab Wagon Company, Inc., Model ARF.95 or approved equivalent:
 - A. Front through Compartment - Left and right front compartments connected to form one "through" compartment. Compartment to have heavy grille door installed in center and hinged on top to form two compartments when in vertical position. Equipped with spring-loaded latches to hold in vertical position, or in horizontal open position.
 - B. Storage Compartment - Storage compartment to be located at rear of body with access door. Compartment to be 12" wide x 30" high x 64" deep. Door hinged on stainless steel hinge with full gaskets and closed with stainless steel 6" recessed D-handle latch with locking cylinder. Compartment for use in carrying stretcher, ketch-all pole, ropes, traps and other supplies.
 - C. Construction - Full fiberglass-reinforced plastic construction throughout with smooth finish. Color to be Frost White F8W-2030 gel coat molded into body during fabrication. Four 11 gauge tubular steel cross-members molded into bottom of unit. Sides skirted to center line of rear wheels with cut-outs at rear wheels of proper size to permit easy removal of wheels when required. Roof section to have fresh-air blower hood on front with air distribution tunnel full length. Roof to be reinforced underneath with channel for added strength. Polished aluminum rain gutter molding installed around entire unit at roof line to prevent water "run off" from body roof into animal/storage compartments. Bottom of unit to be completely enclosed to reduce heat build-up around compartments and to provide a "dead-air" insulating space around compartments.
 - D. Compartments - Each compartment to be of "one-piece" molded fiberglass construction without cracks or seams to eliminate collection of dirt or diseases. Each compartment to be a separate compartment to prohibit contact by animals with animals in adjoining compartment; and each compartment to have smooth finish with rounded corners to facilitate clean-out. Drain pan in front of each compartment having drain hole. Rear of each compartment top to have holes therein for entrance of power-driven fresh air; of sufficient size and quantity to permit free exchange of air four or five times per minute.
 - E. Compartment Doors - Doors to be of full fiberglass-reinforced plastic construction. Doors to have smooth finish both sides to prevent collection of dirt and disease on interior door panels. Doors to be hinged on full length special stainless steel hinges to permit full opening of door, closed with stainless steel recessed 6" D-handle latch having locking cylinder and all latches keyed alike. Each door to be hinged toward front and fitted with rubber gasket on latch edge to eliminate rattle. Each door to have (5) large louver type vents molded directly into exterior fiberglass door panel. Louvers to provide minimum of 20 square inches of air flow for each animal compartment permitting free expelling of air from inside compartments when power-driven air blower is used.
 - F. Fresh-Air Blower - Dual fan fresh-air blower to be installed inside blower hood on top of body and to have manufacturer's rating of 750- CFM air delivery. Fresh air to enter blower through louvered opening on side of blower with air forced into compartments through holes in top of each compartment and expelled through louvered panels on doors. Power-driven fresh air distributed equally to all compartments. This power driven air shall not circulate from one compartment into another compartment. Blower wired with Cross-Link Number 12 wire, with

operating switch and indicator light on dash and fused with circuit breaker.

- G. Lights - All Federal and State required body marker lights, reflectors, dual back-up lights and license light installed. Combination rear stop-tail-turn signal lights, and center mount stop light installed on rear. Wiring to be Cross-Link Number 14 wire covered with heavy plastic loom where exposed. No wiring to be within compartments where accessible by animals.
- H. Four-Way Flashers - Auxiliary four-way flasher lights, to be installed on upper rear corners with red lens and wired through rear stop light and turn signals with heavy-duty flasher installed. Flasher to provide additional flashing lights for safety when hazard warning switch is turned on.
- I. Bumper/Mud Flaps - Heavy pressed powder coated steel rear bumper installed, reinforced to truck frame. Safety-tread step plate installed on top of bumper. Mud and splash guards installed at rear wheels with required brackets.
- J. Mounting - Body mounted onto truck chassis frame using three mounting-points on each side of chassis frame. Each mounting point to have rubber body mounting isolator installed to reduce excess vibration and strain on body. Body to be mounted as low as possible consistent with proper rear tire clearance underneath.
- K. Warranty - Body and specified equipment is to be warranted free of defects for a minimum period of two (2) years after date of delivery. Defective equipment to be replaced without charge during this period. Optional air conditioning equipment to carry one year manufacturer=s warranty. Defective air conditioning equipment to be replaced without charge during this period. Warning lights and electrical equipment to carry manufacturer=s warranty. Body manufacturer shall be responsible for defects in fiberglass-plastic materials during this same period of time.
- L. Owner's Manual – Owner's Manual is to be supplied with completed unit to include operating and maintenance instructions, parts lists and wiring diagrams.
- M. Full body heat and air conditioning (Delete Fresh-Air Blower) 16,000 BTU air conditioning unit mounted in top forward section of body in lieu of standard fresh air blower. Unit to have molded fiberglass removable hood for easy access/repairs. Air channeled to each animal compartment through individual flex hoses. Ball louver installed in top of each animal compartment to regulate return air. Standard compartment door louvers equipped with vent regulators to restrict outside air flow as necessary. All compartment doors equipped with hollow core gasket material to seal openings. Unit connected to chassis supplied air conditioning system with all required hoses, connections, relays, etc. Unit charged and tested. All controls installed on chassis dash. NOTE - Chassis must be supplied with factory installed air conditioning. Standard fresh air blower system deleted.
- N. "Camper-Style" Side Mirrors.
- O. Optional Safety Doors

4. Vehicle is to be completely assembled and delivered to the Kanawha-Charleston Humane Association, 1248 Greenbrier Street, Charleston, WV 25311.

REQUIREMENTS:

Real Estate and Personal Property Taxes: No bid will be accepted or opened on any County contract if the vendor is listed on the last published list of delinquent real or personal property taxes in Kanawha County; however, the Commission will accept bids by vendors who provide satisfactory proof of payment of current taxes or a certification from the Sheriff that no taxes are due prior to submission of said bid.

Required Forms: Vendor shall complete and submit, or have on file with the County, a Vendor Registration and Disclosure Statement Form and an Internal Revenue Service Form W9.

Rejection of Bids: The Kanawha County Commission reserves the right to reject any and/or all bids and to waive any informality in bidding.